



WORK STANDARD

Location: All

Department/Unit: Various

Document Owner:

HR Systems and Analytics

Date Prepared:

March 19, 2020

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Date Approved:

March 19, 2020

Related Policies/Documentation

Work Standard Summary: If you have blocked text messages from sha.staffscheduling.ca by texting "STOP", "BLOCK", or "CANCEL", you may undo this change by following these steps.

Essential Tasks:

1. Create a new message to the following phone numbers:

306-400-3417	1 306-500-8221	1 306-500-8143
306-400-3418	1 306-500-0463	1 306-500-8134
306-400-3419	1 306-500-8217	1 306-500-8224
306-400-3420	1 306-500-1917	1 306-500-6435
306-400-3421	1 306-500-0548	1 306-500-8223
306-400-3422	1 306-500-8129	1 306-500-0465
306-400-3423	1 306-500-5836	1 306-500-8124
306-400-3424	1 306-500-8141	1 306-500-8142
306-400-3425	1 306-500-0535	1 306-500-8128
306-400-3426	1 306-500-1173	1 306-500-9082
306-400-3427	1 306-500-8107	1 306-500-1613
306-400-3428	1 306-500-6438	1 306-500-1120
306-400-3429	1 306-500-1170	1 306-500-8229
306-400-3430	1 306-500-8228	1 306-500-7467
306-400-3431	1 306-500-8235	1 306-500-1174
306-400-3432	1 306-500-8084	1 306-500-7465
306-400-3433	1 306-500-1166	1 306-500-8213
306-400-3434	1 306-500-8127	1 306-500-8150
306-400-3435	1 306-500-8139	1 306-500-1186
306-400-3436	1 306-500-8106	1 306-500-9074
1 306-500-6453	1 306-500-8163	1 306-500-8147
1 306-500-1185	1 306-500-1187	1 306-500-8231
1 306-500-6452	1 306-500-0496	1 306-500-7457
1 306-500-7695	1 306-500-1931	1 306-500-1941
1 306-500-1141	1 306-500-8219	1 306-500-1916
1 306-500-7634	1 306-500-1145	1 306-500-5828
1 306-500-8159	1 306-500-8218	1 306-500-8148
1 306-500-1646	1 306-500-8214	1 306-500-7415
1 306-500-7454	1 855-778-4141	

2.	Enter "START" in the message field.
3.	Send the message.
4.	This will turn on notifications for all of the numbers that you would receive messages from sha.staffscheduling.ca
5.	If you wish to stop receiving notifications for a certain time of day, or a few days at a time, please follow the Work Standards on "How to Change your Contact Preferences" on the "Help" page at the bottom of any sha.staffscheduling.ca page.
	If you have questions about this Work Standard, please call 1-833-931-1771 between the hours of 08:00-16:00 Monday to Friday.